

MEMO



To: All Fairfield Owners
From: Patti Shaw, Property Manager
Date: December 1, 2018
Subject: 2019 HOA Payment Coupons

Attached for your convenience are the 2019 HOA Payment Coupons. Due to the increased cost of services (please reference the 2019 budget which was sent out to all homeowners on November 19, 2018 via email) we were unable to hold the payment amount at previous levels. As a result, the monthly HOA payment will increase by \$24 to \$296 per month. Payment of your HOA fee is due on the 1st of each month.

If you subscribe to online banking, you do not need to use the coupons. However, please insure that your account number is indicated on the check. **Your account number is your unit number prefaced with 700- (i.e., 700-26769).** The only exception to this format is for those homeowners on Regents Court. Their account number will be followed by the letter "R" (i.e., 700-26769R). For those of you mailing your checks, just indicate your account number on your check and mail it along with the corresponding coupon to The Bank of Delmarva, P.O. Box 66, Dagsboro, DE 19939.

Please direct all questions to Patti Shaw, Fairfield Property Manager at (302) 947-2414 or plshaw1017@hotmail.com.

The coupons will also be posted on Fairfield's website: www.fairfieldatlongneck.com

Thank You.